

MOST IMPORTANT NOTICE

All students are hereby informed that Institute will re-open on 04.01.2017 (Wednesday) for regular classes of Even Semester, Session 2016-17. However, closing date of Odd Semester will be notified by the respective HoDs.

Registration for even semester will be held on 04.01.2017. Registration is mandatory to attend the classes, failing which a fine will be imposed and no one will be allowed to attend the classes. For smooth registration process, ensure the following before proceeding on semester break:-

1. Payment of balance fee, if any.
2. Collect Registration Form from Respective Department. This form can be downloaded from Institute website. Submit duly filled form at the time of registration on 04.01.2017.
3. Apply for Duplicate Institute ID card, if lost / missing original ID Card.
4. Return all Library books at library counter.
5. Submission of self-attested copy of Aadhar Card on or before 04.01.2017
6. Note down pending document such as Original Migration & TC, Copy of final marksheet etc. and ensure submission of these documents on or before 04.01.2017. (Applicable in case of new admissions only).
7. Measurement and alteration etc. uniform related issues. Contact Administrative Officer
8. Parent's feedback form is available on Institute website. Apprise your parents about this and request them to upload their valuable feedback and bring a copy of this for office records.

[Download Registration Form](#)

(REGISTRAR)