

Documents Required at the Time of Admission (B.Tech/MCA/MBA)

Sr. No.	Name of Document	Original Required or Not	No. of Copies Required
	Keep a Softcopy (Color and Clear) of each Document which you need at the time of university registration.		
	Keep DD and Reference/UTR No. of Online Payment (Need to submit at accounts counter)		
1	Freezing Seat Allotment Letter issued by UPTAC 2025-26	No	2 Set Colour Photo Copies
2	JEE/CUET Score Card	No	2 Set Colour Photo Copies
3	STUDENT'S AADHAR CARD	No	2 Set Colour Photo Copies
4	10th MARKSHEET	No	2 Set Colour Photo Copies
5	12th MARKSHEET	No	2 Set Colour Photo Copies
6	GRADUATION / DIPLOMA MARKSHEETS	No	2 Set Colour Photo Copies
7	IMPROVEMENT MARKSHEET (If applicable)	No	2 Set Colour Photo Copies
Keep All Original Marksheets for Verification			
8	MIGRATION	Yes	Original With 2 Set Colour Photo Copies
9	GAP AFFIDAVIT (If passed 12th before 2025 for B.Tech) (If passed graduation before 2025 for MBA/MCA/M.Tech)	Yes	Original With 2 Set Colour Photo Copies
10	CASTE CERTIFICATE for SC/ST/OBC Candidates	No	2 Set Colour Photo Copies
11	DOMECILE CERTIFICATE (Residence/Studied Outside of UP)	No	2 Set Colour Photo Copies
12	INCOME CERTIFICATE (If Seat Allotted FW/EWS)	No	2 Set Colour Photo Copies
13	TC	Yes	Original With 2 Set Colour Photo Copies
14	CHARACTER CERTIFICATE	Yes	Original With 2 Set Colour Photo Copies
15	STUDENT'S COLOUR PHOTOGRAPH	---	4 Photograph
16	PARENT'S AADHAR	No	2 Set Colour Photo Copies
17	PARENT'S COLOUR PHOTOGRAPH	---	1 Photograph
18	PARENT'S PAN CARD	No	2 Set Colour Photo Copies
19	Anti Ragging forms	Provided by Institute	
	Follow the below link for the antiragging format https://www.glbitm.org/Uploads/image/1129imguf_AnnexureIII(AntiRaggingAffidavits).pdf		

Note:-

1. Arrange all documents as per the above sequence with two separate sets of Copies
2. Provide all required original documents with in separate folder.
3. Demand Draft is required in favour of "G.L. Bajaj Institute of Technology & Management" payable at Greater Noida.