

Session :- 2026-27

Documents Required at the Time of Admission (B.Tech/MCA/MBA)

Sr. No.	Name of Document	Original Required or Not	No. of Copies Required
Keep a Softcopy (Color and Clear) of each Document which you need at the time of university registration.			
Keep DD and Reference/UTR No. of Online Payment (Need to submit at accounts counter)			
1	Freezing Seat Allotment Letter issued by UPTAC 2026-27	No	2 Set Colour Photo Copies
2	JEE/CUET Score Card	No	2 Set Colour Photo Copies
3	STUDENT'S AADHAR CARD	No	2 Set Colour Photo Copies
4	10th MARKSHEET	No	2 Set Colour Photo Copies
5	12th MARKSHEET	No	2 Set Colour Photo Copies
6	GRADUATION / DIPLOMA MARKSHEETS (As applicable)	No	2 Set Colour Photo Copies
7	IMPROVEMENT MARKSHEET (If applicable)	No	2 Set Colour Photo Copies
Keep All Original Marksheets for Verification			
8	MIGRATION CERTIFICATE	Yes	Original With 2 Set Colour Photo Copies
9	TRANSFER / SCHOOL LEAVING CERTIFICATE (from last attended school/ Institute)	Yes	Original With 2 Set Colour Photo Copies
10	CHARACTER CERTIFICATE (from last attended school/ Institute)	Yes	Original With 2 Set Colour Photo Copies
11	GAP AFFIDAVIT (If passed 12th/Diploma/Graduation before 2026, as applicable)	Yes	Original With 2 Set Colour Photo Copies
12	CASTE CERTIFICATE (if Candidate belongs to SC/ST/OBC Category)	No	2 Set Colour Photo Copies
13	DOMECILE CERTIFICATE Applicable to the (Candidate who passed qualifying exam from outside U.P)	No	2 Set Colour Photo Copies
14	INCOME CERTIFICATE (If Seat Allotted Against FW Category)	No	2 Set Colour Photo Copies
15	EWS CERTIFICATE (If Seat Allotted Against EWS Category)	No	2 Set Colour Photo Copies
16	PARENT'S AADHAR AND PAN CARD	No	2 Set Colour Photo Copies
17	COLOUR PHOTOGRAPH (Must be Latest)	Student 04 Nos and Parent 01 each	
18	Anti Ragging forms	Provided by Institute	
	Follow the below link for the antiragging format https://www.glbitm.org/Uploads/image/1129imguf_AnnexureIII(AntiRaggingAffidavits).pdf		

Note:-

1. Arrange two sets all documents as per the above sequence separately sets of Copies
2. Personel all required original documents for verification at the this of physical reporting.
3. All fees will be paid in favour of "G.L. Bajaj Institute of Technology & Management"
4. Original 12th/Diploma/Graduation Marksheet will be required at the of university Enrollment verification, keep their original documents in 1st sem. with you.