Ref. No: GLBITM/NOTICE/RO/2018/02   Date: - 02.01.2018

MOST IMPORTANT NOTICE

All students of B.Tech. 1st Year are hereby informed that Institute will re-open on 15.01.2018 (Monday) for regular classes of 2nd Sem., Session 2017-18. However, closing date of 1st Sem. will be notified by the HOD-Applied Sc. & Humanities.

Registration for 2nd Sem. classes will be held on 15.01.2017. Registration is mandatory to attend the classes, failing which a fine will be imposed and no one will be allowed to attend the classes. As per the university guidelines A **Induction Programme** will be organized at GLBITM Campus from 15.01.2018 to 21.01.2018. All are required to participate in this programme.

For smooth registration process, ensure the following before proceeding on semester break:-

1. Payment of balance fee, if any.
2. Collect Registration Form from respective Coordinators. This form can be downloaded from Institute website. Submit duly filled form at the time of registration on 15.01.2018.
3. Apply for Duplicate Institute ID card, if lost / missing original ID Card.
4. Return all Library books at library counter.
5. Bring pending document, if any, such as Original Migration & TC, Copy of final marksheet, Copy of Aadhar etc. and submit on 15.01.2017
6. Parent's feedback form is available on Institute website. Apprise your parents about this and request them to upload their valuable feedback and bring a copy of this for office records.

(REGISTRAR)

Copy to:-
1. The Director – For kind information pl.
2. All Head of Departments (with a request to announce this important information in all class rooms and necessary action at their end)
3. All Faculty and Staff members – through e-mail.
4. Administrative Officers / Hostel warden.
5. All Notice Boards.